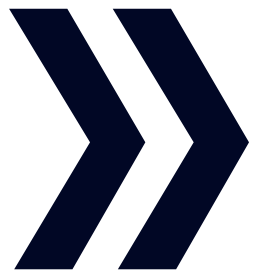


**C**AFE

DAILY  
FRESH

NEO))

WARM  
HEALTHY  
TASTY



**BANQUETING BOOK**

# WELCOME TO CAFE NEO

Welcome to Cafe NEO. During the week we welcome you in our restaurant on the ground floor in Matrix ONE to enjoy our delicious and healthy lunch.

We also cater lunches, drinks, and bites for your meeting and other tailored events on request.

Please find on the following slides our standard catering menu. If you have special requests, let us know and we will be more than happy to have a look at the possibilities together.

You can contact us via [catering@cafeneo.nl](mailto:catering@cafeneo.nl) or call 06-10065407.





**BREAKFAST**

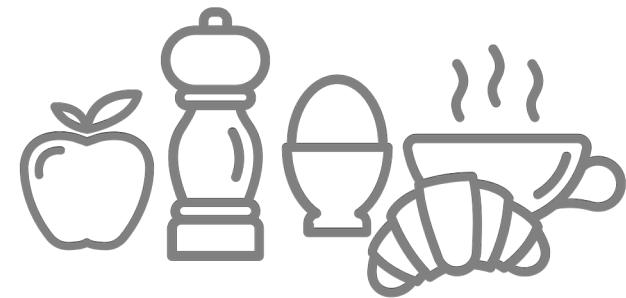
## Breakfast

€ 8,-

- Fresh butter croissant
- Fresh orange juice
- Coffee and tea

## Breakfast add-ons

- Fresh fruit € 2,5
- Yoghurt & granola € 2,5
- Bread with butter, cheese, and jam € 3,5





**LUNCH**

## PACKAGES

### Lunch Light € 10

- A selection of sandwiches (meat, vegetarian, vegan)
- Piece of fruit

### Lunch Regular € 12,5

- A selection of sandwiches (meat, vegetarian, vegan)
- A salad
- Piece of fruit

### Lunch Deluxe € 14,5

- A selection of sandwiches (meat, vegetarian, vegan)
- A salad
- Pastries (f.i. banana bread, carrot cake or brownie)
- Piece of fruit

## SINGLE ITEMS

### Sandwich € 7,5

- Meat, vegetarian, or vegan options

### Soup € 5

- Homemade vegetarian soup

### Hot dish € 10

- Daily vegetarian special

### Hot drinks € 5

- Coffee and tea

### Cold drinks € 5

- Orange juice, still and sparkling water





**MEETINGS**

## **Unlimited coffee and tea**

**€ 9,5**

- Coffee and tea
- Still and sparkling water

## **Coffee and cake**

**€ 9,5**

- Coffee and tea for 2 hours service
- Still and sparkling water
- A selection of pastries (f.i. banana bread, carrot cake or brownie)







# DRINKS & BITES

## **Drinks and bites (per hour, per guest)**

**€ 15**

- Savoury snacks
- Wine
- Soda
- Beer
- Still and sparkling water

Additional staff costs may apply

## **Beers and balls (per hour, per guest)**

**€ 12,5**

- Typical dutch bitterballen (crispy meatballs, vegetarian option available)
- Beer
- Soda
- Still and sparkling water

Additional staff costs may apply





**CONDITIONS**

# CONDITIONS

## Price

- All prices are excl. VAT.
- Our prices include delivery / setup and removal of food and crockery after the event.
- Minimum amount for free delivery per order is € 80,00, for smaller orders we charge a € 15,00 handling fee.
- Service staff during the event is excluded and available at additional cost.
- For dinners, a minimum of 20 guests applies. Smaller dinner parties available on request.
- For items calculated by the hour, the actual event time will be calculated and invoiced after the event in 0,5 hour increments.



# CONDITIONS

## **Confirmation**

Upon confirmation we would like to receive the following information:

- Final number of guests.
- Delivery times
- Dietary requirements.
- All other things we should be aware of to make your event a success.

For correct invoicing we would like the following information:

- Invoice address (preferably email).
- Invoice contact person and contact data.
- Items / numbers / codes that we need to state on the invoice (PO number, cost centre etc.)



# CONDITIONS

## Changes

- Due to planning and purchasing lead times, downward adjustments in the number guest can be accounted for in the invoice as per the following:
- >14 days before the event date, any downward adjustment can be fully accounted for on the invoice.
- >7 days before the event date, a maximum downward adjustment of 50% can be fully accounted for on the invoice.
- >3 days before the event date, a maximum downward adjustment of 20% can be fully accounted for on the invoice.
- Shorter notices can not be taken into account and the number of guests booked will be invoiced.

## Cancellations

- All events can be cancelled within 24 hours after confirmation, provided the event date lies more than one week in the future.
- After that period, a cancellation will be considered a change with a downward adjustment to 0 (zero) guests and will be treated according to the guidelines above.



# GENERAL CONDITIONS

We adhere to the General Terms of the Royal Dutch Hospitality Society (KHN). These conditions can be found here: <https://cdn.khn.nl/media/Tools/UVH/uniforme-voorwaarden-horeca-nederlands.pdf> (In dutch).

In all cases where the conditions in this quotation deviate from the KHN General Terms, the conditions in this quotation prevail.

